

REQUEST FOR PROPOSAL (RFP) FOR EMPANELMENT OF VENDOR FOR REFILLING, TESTING OF FIRE EXTINGUISHERS INSTALLED IN THE BRANCHES/CURRENCY CHEST/ATMs/OFFICES AND SUPPLY, INSTALLATION, TESTING & COMMISSIONING OF NEW FIRE EXTINGUISHERS (WHEREVER REQUIRED)

Ref No: ZO/AJMER/SEC/2024-25/182

Dated 06.03.2025

The information provided by the bidders in response to this Document will become the property of the Bank and will not be returned. The Bank reserves the right to amend, rescind or reissue this Tender Document and all amendments will be advised to the bidders and such amendments will be binding on them. The Bank also reserves its right to accept or reject any or all the responses to this document without assigning any reason whatsoever.

This document is prepared by UCO Bank for Refilling, Testing of Fire Extinguishers installed in the 79 Branches, Currency Chest, ATMs and Zonal Office and Supply, Installation, Testing & Commissioning of new fire extinguishers (whenever required) under Ajmer Zone.

OBJECTIVES

- ❖ UCO Bank, a body corporate, established under the Banking Companies (Acquisition and Transfer of Undertakings) Act 1970, having its Head Office at 10,B.T.M. Sarani, Kolkata-700001, India, hereinafter called "the Bank", is one of the leading public sector Banks in India.
- ❖ UCO Banks, Zonal Office Ajmer and its 79 Branches located in different districts of Rajasthan state having UPS, Invertors, & numbers of Batteries, ACs, IT equipment's and other electrical equipment's, which are vulnerable from the fire safety point of view.
- ❖ Accordingly, UCO Bank invites response from experienced vendors with proven capabilities dealing in supplying, installing and maintaining Fire Extinguishers and having their own Branches, Offices in & around Ajmer for Annual Maintenance of Fire extinguishers installed in the Branches and supply, installation, commissioning of Fire extinguishers wherever required.
- ❖ The Vendors would be required to provide all the equipment's and accessories supplied under this Tender along with initial warranty of two years for new Fire Extinguishers and refilling, testing will be done on annual basis of the fire extinguishers installed in our Branches/Offices. Only those bidders, who satisfy the eligibility criteria, mentioned in this document need to respond for supply, Installation, testing & commissioning and annual maintenance of the Fire extinguisher and related accessories.

PART-I-GENERAL TERMS AND CONDITIONS:

1.1 Introduction:-

- UCO Bank invites tender comprising of Technical bid and Commercial bid from experienced vendors with proven capabilities dealing in supplying, installing and annual maintenance of Fire extinguishers and having their own Branches, Offices in & around Ajmer for supply, install, commissioning & annual maintenance of Fire extinguisher. In addition to this modular type fire extinguisher to be installed at Electrical panel and UPS area.
- The Vendors would be required to provide all the equipment's and accessories supplied under this tender along with initial warranty of two years and refilling, testing etc. on annual basis. The selected bidder is required to adhere to the terms of the document and any deviations to the same shall not be acceptable to UCO Bank.
- The bidder (also called the vendor or bidder through this document) appointed under the tender document shall own the single point responsibility for fulfilling all obligations and providing all deliverables and services required for successful implementation of the project.
- Unless agreed to specifically by the Bank in writing for any changes in the document issued, the bidder responses should comply with the scope of work. Unless expressly overridden by the specific agreement to be entered into between the Bank and the bidder, the Tender document shall be the governing document for agreement between the Bank and the selected bidder in terms of this Tender document.

- The Tender document may be obtained from UCO Bank, Zonal Office, Security Department, Plot no. C-113 & 114, B.K. Kaul Nagar, Ajmer -305001 (Rajasthan) on working days in person on submission of cost of the tender document. Also the Tender document may be downloaded from our website www.ucobank.com. The bidders downloading the document from Bank's website **www.ucobank.com** must pay the cost of the document, in a separate cover and properly super scribed, at the time of submission of the bids.
- The details are given below:

Tender Reference	ZO/AJMER/SEC/2024-25/182 Dated: 06/03/2025
Cost of Tender documents	Rs. 500/- (In the form of DD)
Date of issue of Tender	06.03.2025
Earnest Money Deposit (EMD)	Rs.5,000/- (In the form of DD)
Date of commencement of sale of tender document	06.03.2025
Pre-Bid meeting /Venue	12/03/2025 at 12.30 PM at below mentioned address. During the Pre Bid meeting issues relating to RFP will be discussed and clarification if any will be furnished. Vendors are requested to attend the Pre-Bid meeting at their own cost.
Last Date and Time for receipts of tender bids	04/04/2025 at 15.00 pm.
Opening of technical bids	04/04/2025 at 15:30 pm.
Opening of Price Bid	The opening of price bid shall be intimated to the eligible bidders through E-mail/Phone call.
Address of Communication	UCO Bank, Zonal Office, Security Department, Plot no. C-113 & 114, B.K. Kaul Nagar, Ajmer -305001 (Rajasthan)
E-mail address	zoajmer.sec@ucobank.co.in
Contact Telephone	7780635615
Bids to be submitted	Tender collection desk, placed at above address

Part-1- General Terms & conditions are as under:

Submission of Technical Bid & Price Bid by the Vendor. Opening of Technical Bid & Price Bid by the Bank.

- Any bid received after last date and time of the receipt of bids prescribed as mentioned above, will not be accepted by the Bank.
- The Bid document shall be in two parts viz. Technical Bid & Commercial Bid (separately).
- The bidders should take care of submitting the bids properly filed so that the papers are not loose. The bid documents should be properly numbered and submitted in a file in proper manner so that the papers do not bulge out and tear during scrutiny.
- Bidders are requested to participate in the tender process according to the time schedule mentioned above.
- The technical bid will be opened first and only those bidders, deemed eligible as per the eligibility criteria mentioned in this Tender, will be shortlisted after technical evaluation as per given schedule.
- Commercial/ Price Bids of only those short-listed-bidders, who have qualified in Technical evaluation, will be opened by the Bank and intimated to the eligible bidders through e-mail/calls etc.

The Bids should be addressed to: The Zonal Manager, UCO Bank, Zonal Office, Plot no. C-113 & 114, B.K. Kaul Nagar, Ajmer -305001 (Rajasthan)

- UCO Bank is not responsible for non-receipt of documents within the specified date and time due to any reason including postal holidays or delays. In case the specified date of submission & opening of Bids is declared holiday in Rajasthan under NI Act, the bids will be received till the specified time on next working day and Technical Bid will be opened at same time on the next day.
- Bids once submitted will be treated as final and no further correspondence will be entertained on this. No bid will be modified after the target date & time for submission of bids. No bidder shall be allowed to withdraw the bid.

1.2 Submission of Bid:

- Technical Bid should be submitted through sealed envelope along with EMD and tender fee at the tender receipt desk located at the above address.
- Bid should comply with the Scope of work as specified hereinafter.
- The Technical bid should be complete in all respects and contain all information asked for, except prices. The documentary proof in support of all Eligibility Criteria should be submitted along with

technical Bid.

- The Technical bid should have compliance chart as per **Annexure- B** including documentary proof in support of Eligibility Criteria i.e. **Annexure A, B, B1**

1.3 Indemnity Bond (as per Annexure-E) on non-judicial stamp paper of appropriate value.

1.4 The Commercial bid should have compliance chart as per **Annexure-D**.

- Incomplete bids or bids not conforming to the terms and conditions are liable for rejection by the Bank.
- At any time, prior to deadline for submission of Tender, UCO Bank may modify any of the terms & conditions and technical specifications at its sole discretion and the same will be available on Bank's website and the amendments shall be binding on the bidder.

1.5 In case of any amendment:

- UCO Bank may extend the dead line for submission of responses to this Tender in order to provide a reasonable time to the prospective bidders.
- UCO Bank reserves the right to seek clarification or call for supporting documents from any of the bidders, for which the concerned bidder need to submit the documentary evidence(s) as required by UCO Bank.
- Any Technical Bid, submitted with incorrect information will be liable for rejection. Further, if any bidder is found to have submitted incorrect information at any time, he may be debarred from participation in the future tendering processes of Bank.
- The Bank does not bind itself to accept the lowest or any Bid and reserves the right to reject any or all Bids at any point of time prior to the issuance of purchase order without assigning any reasons whatsoever.
- The Bank reserves the right to resort to re Tendering without providing any reason whatsoever. The Bank shall not incur any liability on account of such rejection.
- The Bank reserves the right to modify any terms, conditions or specifications for submission of bids and to obtain revised Bids from the bidders due to such changes, if any at any time prior to completion of evaluation of technical bids from the participating bidders.
- Canvassing of any kind or Bid submitted with false information will be a disqualification.
- The bidder is required to guarantee that exchange rate fluctuations, changes in import duty and other taxes will not affect the Rupee value of the commercial bid over the price validity period.
- Prices quoted by the Bidder shall be in Indian Rupees, and not subject to any price escalation, if the order is placed within the validity period.
- Further, subsequent to the orders being placed, the Bidder shall pass on to the Bank all fiscal benefits arising out of reductions in Government levies if any. The Bank shall be under no obligation to accept the technical solution offered or the lowest or any other offer received in response to this Tender notice.
- The Bank reserves the right to reject any or all offers based on its own evaluation of the offers received, or on the basis of stability, capabilities, track records, reputation among users and other similar features of a bidder.
- When the Bank makes any such rejection, the Bank will not be bound to give any reason and/or justification in this regard to the bidder. The Bank further reserves the right to cancel the entire Tender process without assigning any reasons whatsoever at any stage of the Tender process without assigning any reason whatsoever.
- The Bank reserves the right to modify any terms, conditions and specifications of this request for submission of offer and to obtain revised bids from the bidders with regard to such changes. The Bank reserves its right to negotiate with any or all bidders. The Bank reserves the right to accept any bid in whole or in part.
- Bids once submitted shall not be returned to the Bidder in future.
- The technical bid shall be submitted strictly in conformity with the Scope of Work.
- The Bank expects the selected bidder to adhere to the terms of this Tender document and would not like or accept any deviations to the same.
- Cost of tender Documents (Should be submitted in the form of DD) the intending bidders should pay the Cost of tender Documents of Rs. 500/- (Rupees five hundred only). The Cost of tender Documents shall be paid by Demand Draft drawn in favour of 'UCO Bank Zonal Office Ajmer' payable at Ajmer. The Cost of tender Document is non- refundable. The bidder downloading the tender document from Bank's website **www.ucobank.com** must pay the cost of the tender document, in a separate cover, at the time of submission of the bids.

1.6 Earnest Money Deposit (Should be submitted in the form of DD at UCO Bank Zonal Office, Ajmer)

- The Bidder must submit Earnest Money Deposit (EMD) along with the Technical Bid in the form of DD in

favour of UCO Bank Zonal Office, Ajmer payable at Ajmer to the tune of **Rs. 5,000/-** (Rupees Five thousand only).

- Any vendor having valid **MSME** certificate may request for exemption as per Government guidelines.
- Non-submission of EMD will lead to outright rejection of the bid of the bidder. The EMD of unsuccessful bidders will be returned to them on completion of the tender process. The EMD of successful bidder will be returned on submission of Performance Bank Guarantee as specified hereunder.

1.7 The EMD made by the bidder will be forfeited if:

- The bidder withdraws his tender before processing of the same.
- In the case of a successful bidder, if the bidder fails in accordance with any Terms and Conditions or any requirement as specified in this document.
- The selected bidder withdraws his tender before furnishing an unconditional and irrevocable Performance Bank Guarantee.
- The bidder violates any of the provisions of the terms and conditions of this tender specification.

1.8 Rejection of the Bid: The Bid is liable to be rejected if:

- (a) The document doesn't bear signature of authorized person on each page signed and duly stamped.
- (b) It is received through e-mail/Fax.
- (c) It is received after expiry of the due date and time stipulated for Bid submission.
- (d) Incomplete Bids, including non-submission or non-furnishing of requisite documents/ Conditional Bids/ incorrect information in bid/ Bids not conforming to the terms and conditions stipulated in this Request for proposal are liable for rejection by the Bank.
- (e) Bidder should comply with all the points mentioned in the Tender. Non-compliance of any point will lead to rejection of the bid.
- (f) Any form of canvassing/ lobbying/ influence/ query regarding short listing, status etc. will be a disqualification.
- (g) If cost of tender & EMD has not submitted.
- (h) If price bid is not filled up properly.

1.9 Pre- Bid Meeting:

- The queries for the Pre-bid Meeting should be reached in writing or by e-mail on or before **12/03/2025** by **11.00 AM**. On e-mail: zoajmer.sec@ucobank.co.in It may be noted that no query from any bidder shall be entertained or received after the above mentioned date. Queries raised by the prospective bidder and the Bank's response will be hosted at Bank's web site. No individual correspondence will be accepted in this regard.
- Pre-Bid meeting will be conducted on **12/03/2025** at **12.30 PM**. at UCO Bank, Zonal Office, Plot no. C-113 & 114, B.K. Kaul Nagar, Ajmer -305001 (Rajasthan)
- Only one authorized representative of bidder will be allowed to attend the Pre-bid meeting at the venue on scheduled date & time.

1.10 Modification and Withdrawal of Bids:

- No bid can be modified by the bidder subsequent to the closing date and time for submission of bids. In the event of withdrawal of the bid by successful bidders, the EMD will be forfeited by the Bank.

1.11 Introduction and Disclaimer:

- This Tender document has been prepared solely to enable UCO Bank ("Bank") in defining the requirements for refilling, Testing, Supply, Commissioning, and Annual Maintenance of Fire Extinguisher for UCO Bank Branches, Chest, ATMs & Offices located under Ajmer Zone. The tender document is not a recommendation, bid or invitation to enter into a contract, agreement or other arrangement in respect of the services.

1.12 Information Provided:

- The tender document contains statements derived from information that is believed to be reliable at the date obtained but does not purport to provide all of the information that may be necessary or desirable to enable an intending contracting party to determine whether or not to enter into a contract or arrangement with Bank in relation to the provision of services. Neither Bank nor any of its employees, agents, contractors, or advisers gives any representation or warranty, express or implied as to the accuracy or completeness of any information or statement given or made in this tender

document.

1.13 For Respondent Only:

- The Tender document is intended solely for the information to the party to whom it is issued "Vendor" and no other person or organization.

1.14 Confidentiality:

The tender document is confidential and is not to be reproduced, transmitted, or made available by the Recipient to any other party. The tender document is provided to the Recipient on the basis of the undertaking of confidentiality given by the recipient. Bank may update or revise the tender document or any part of it. The Recipient acknowledges that any such revised or amended document is received subject to the same terms and conditions as this original and subject to the same confidentiality undertaking.

The Recipient will not disclose or discuss the contents of the tender document with any officer, employee, consultant, director, agent, or other person associated or affiliated in any way with Bank or any of its customers, suppliers, or agents without the prior written consent of Bank.

1.15 Disclaimer:

Subject to any Law to the contrary, and to the maximum extent permitted by Law, Bank and its Officers, Employees, Contractors, Agents, and Advisers disclaim all liability from any loss or damage (whether foreseeable or not) suffered by any person acting on or refraining from acting because of any information, including forecasts, statements, estimates, or projections contained in this document or conduct ancillary to it whether or not the loss or damage arises in connection with any negligence, omission, default, lack of care or misrepresentation on the part of Bank or any of its Officers, Employees, Contractors, Agents, or Advisers.

1.16 Costs borne by Bidders / Vendors:

All costs and expenses incurred by bidders/ vendors in any way associated with the development, preparation, and submission of responses, including but not limited to attendance at meetings, discussions, demonstrations, etc. and providing any additional information required by Bank, will be borne entirely and exclusively by the vendor.

1.17 No Legal Relationship:

No binding legal relationship will exist between any of the bidders/ vendors and Bank until execution of a contractual agreement.

1.18 Errors and Omission:

Each bidder/ vendor should notify Bank of any error, omission, or discrepancy found in this tender document.

1.19 Acceptance of Terms:

A bidder will, by responding to Bank tender, be deemed to have accepted the terms as stated in the Tender.

Part- II

2.1 Tender Response:

If the response to this tender does not include the information required or is incomplete or submission is through Fax mode or through e-mail, the response to the Tender is liable to be rejected.

All submissions will become the property of Bank. Recipients shall be deemed to license, and grant all rights to, Bank to reproduce the whole or any portion of their submission for the purpose of evaluation, to disclose the contents of the submission to other Recipients who have registered a submission and to disclose and/or use the contents of the submission as the basis for any resulting Tender process, not withstanding any copyright or other intellectual property right that may subsist in the submission or Banking documents.

2.2 Response Validity Period:

Tender response will remain valid and open for evaluation according to their terms for a period of at least **6 months** from the time the Tender response submission process closes.

2.3 Notification:

Bank is not obliged to provide any reasons for any such acceptance or rejection.

2.4 Language of Bids:

The bid, correspondence and supporting documents should be submitted in English.

2.5 Indemnity:

The bidder shall indemnify the Bank and be liable for any loss or damage suffered by the Bank due to malfunctioning of the system as supplied and installed by them. The total liability of the selected bidder shall not exceed the total cost of the order value.

2.6 Authorized Signatory:

The selected bidder shall indicate the authorized signatories who can discuss, sign negotiate, correspond and any other required formalities with the Bank, with regard to the obligations. The selected bidder shall submit, a certified copy of the resolution of their Board, authenticated by Company Secretary, Authorizing an Official or Officials of the company to discuss, sign with the Bank, raise invoice and accept payments and also to correspond. **The bidder shall furnish proof of signature identification for above purposes as required by the Bank.**

2.7 The essential ingredients of the Pact include:

- Promise on the part of the principal not to seek or accept any benefit, which is not legally available.
- Principal to treat all bidders with equity and reason, Promise on the part of bidders not to offer any benefit to the employees of the Principal not available legally.
- Bidders not to enter into any undisclosed agreement or understanding with other bidders with respect of prices, specifications, certifications, subsidiary contract etc.
- Bidders not to pass any information provided by the Principal as part of business relationship to others & not to commit any offence under IPC Act.

2.8 Eligibility Criteria:

The eligibility criteria to participate in bidding process are mentioned below. Only those bidders, who satisfy all the eligibility criteria as mentioned herein below, may respond. Document in support of all eligibility criteria are required to be submitted along with the Technical Bid.

S.N.	Pre-Qualifying Criterion	Documents to be submitted
1	The bidder should be registered as Proprietor/Firm /company in India as per Company Act 2013 and Status of the Company (whether Proprietary / Private Ltd. / Public Limited/ Co-operative Society / Public Sector / Autonomous body/ Govt. Department)	Copy of the Certificate of registration/ Incorporation issued by Registrar of Companies and full address of the registered office
2	The bidder should have had an annual turnover of more than Rs. 10 lakhs during each of the last three financial years as evidenced by the audited accounts of the company / Division.	Copy of the audited Balance Sheets for the preceding three years (i.e. 2021-22, 2022-23 and 2023-24).
3	The bidder should have made operating profit in any one of the last three financial years (i.e. 2021-22, 2022-23 and 2023-24).	Copy of the audited Balance Sheets for the preceding three years (i.e. 2021-22, 2022-23 and 2023-24)
4	The bidder should Supplied, Installed and maintained Fire Extinguishers in three Government organizations in India, out of which one should be Public Sector Bank (located in Rajasthan) in last 03 years ending on 31/12/2024.	Copy of client certification for successful completion and commissioning with name and contact details of signatory should be attached.
5	The bidder should not have been blacklisted /debarred for corrupt and fraudulent practices by Govt. organizations.	Self-declaration on the letter head.
6	The Bidder should have Office or service centre in & around preferably Ajmer or other district of Rajasthan for providing after sales service.	Address of Office, Copy of Trade license (Rajasthan)/GST No/PAN no. issued for this Office etc. should be enclosed.

2.9 Evaluation Criteria:

The objective of evolving this evaluation methodology is to facilitate the selection of the most quality-sum-cost effective solution that appropriately meets the requirements of the Bank as identified in this Tender.

There would be a three (3) stage evaluation process. The Stages are:

- I) **Eligibility Criteria Evaluation**
- II) **Technical Evaluation**
- III) **Commercial Evaluation**

2.10 Eligibility:

- The Eligibility would be evaluated first for the participating bidders. The bidders, who would qualify all Eligibility Criteria as mentioned in clause **2.9**, will be shortlisted for the Technical bid evaluation. A detailed technical evaluation would be undertaken for eligible bidders and only the technically qualified bidders would be shortlisted for commercial opening.
- The bidder with the lowest commercial quote called Total cost of ownership (TCO) as per Annexure-'D' will be declared as L-1.

2.11 Technical Evaluation process:

- In Technical evaluation process, the technical bid of only eligible bidders as per Eligibility Criteria in Part II, Clause 2.9 would be evaluated.
- Non-compliance of any point either in scope of work or any technical requirements in Annexure may lead to rejection from the further bidding process. After technical evaluation commercial bids of only technically qualified bidders will be opened.

2.12 Commercial / Price Bid evaluation process:-

- The Commercial Bids of only technically qualified bidders will be opened and evaluated by the Bank and the evaluation will take into account the following factors:
- The L-1 Bidder will be selected on the basis of the amount quoted for proposed solution as per Annexure-D.
- The bidder will be solely responsible for complying with any applicable Export / Import Regulations. The Bank will no way be responsible for any deemed Export benefit that may be available to the bidder.
- In case there is a variation in value between numbers and words; the value mentioned in words would be considered.
- The Bidder needs to provide Unit costs for components and services; unit rates with applicable taxes would be considered for the TCO purposes.
- In the event the vendor has not quoted or mentioned the component or services required, for evaluation purposes the highest value of the submitted bids for that component or service would be used to calculate the TCO. For the purposes of payment and finalization of the contract, the value of the lowest bid would be used.

2.13 Site Visit:

- The bidder firm has to visit the site and understand the details of the Scope of work, site condition, existing set-up and hook-ups to be done at the site before making the price bid. Non familiarization of site condition shall not be considered for late execution of the work not for the cost-overrun for the specified contract. Any bidder can visit the site during working hours.

2.14 The Scope of work covers the following specifications:

- All the fire extinguishers with required wall suspension brackets to be provided and fixed at the desired locations. The scope of work of the bidder covers for refilling, testing, supply, Installation, Commissioning, inspection, transportation of fire extinguisher to site at the UCO Bank Branch(es), ATMs, Offices under ZO, Ajmer.
- All Fire Extinguishers will be in conformity with BIS & ISI Certified and the system should adhere with Fire Service Department Act & National Building Code.

2.15 Order details:

- The purchase order will be placed by the Bank to the selected **L-1** vendor by Security Department, Zonal Office Ajmer. The payment will be made by individual Branches, currency chest, Office after completion & successful commissioning, servicing & refilling of the existing fire extinguishers.

2.16 Performance Bank Guarantee:

- The selected bidder, within 15 days from the date of purchase order will have to furnish a Performance Bank Guarantee, format as **Annexure -C**, issued by any scheduled commercial Bank equal to 10% of the order value valid for 3 years from the date of purchase order. Upon furnishing the Performance Bank Guarantee, the EMD of the selected bidder shall be returned.
- The Performance Bank Guarantee shall act as a security deposit and either in case the prime vendor is unable to start the project within the stipulated time or start of the project is delayed inordinately beyond the acceptable levels, the Bank reserves the right to forfeit the same.
- Further, the Bank reserves the right to invoke the Performance Bank Guarantee in case the Prime

Vendor is not able to fulfill any or all conditions specified in the document or is unable to complete the project within the stipulated time. This is independent of the LD on Delivery and installation.

2.17 Installation and commissioning:

- Deliveries of the equipment and installation should be made **within 10 days and refilling should be completed as and when due within 5 days after receipt of information/ complaint** from the date of purchase order.
- If however, the delay is caused by any action pending from the Bank end, the corresponding period will not be considered while calculation of delay period.
- The installation will be deemed to complete when Fire extinguishers have been supplied, installed as per the technical specifications and satisfactory acceptance given by the Bank.
- All the equipment supplied by the Bidder shall be legal and Bidder shall give indemnity to that effect.
- Any license, if required, need to be provided by the successful bidder. The successful bidder is solely responsible for any legal obligation related to licenses during warranty period of two year for solution proposed as implemented by the bidder.
- The successful bidder is required to transport the Goods to the specified place, transport to such place shall be arranged by the bidder, and the related costs shall be included in the quoted Price. Cost for obtaining necessary road permits and other related permits will be the responsibility of selected bidder.

Part- III

3.1 Payment Terms:

Bank will make the payment subject to signing of the contract as follows:

- The total value (except AMC) of the system along with Taxes, will be paid after delivery and completion of successful installation & operational, on submission of proof of delivery and the acceptance certificate duly signed by Bank's authorized official & satisfactory service report from the Bank where the systems have been installed after realizing penalty charges for late delivery & installation, if any.
- The AMC amount to be paid after completion of warranty period of towards facilities of AMC to be paid after successful refilling, testing of Fire Extinguisher.

3.2 Price Bid:

- The Price Bid must include all equipment's, including supply, fixing, install, testing & commissioning etc. The Price Bid must include all applicable taxes except GST.
- The selected bidder is required to guarantee that exchange rate fluctuations, changes in import duty and other taxes will not affect the Rupee value of the commercial bid, over the validity period of the bid.
- The selected bidder shall keep the price valid for a period of at least 05 years from the date of tender response process submission closes. The Bank further reserves the right to reject any or all offers based on its own evaluation of the offers received, or on the basis of stability, capabilities, track records, reputation among users and other similar features of a selected bidder.
- Prices quoted by the selected bidder shall be in **Indian Rupees only**, firm and not subject to any price escalation, if the order is placed within the validity period. Further, subsequent to the orders being placed/agreement executed, the selected bidder shall pass on to the Bank all fiscal benefits arising out of reductions in Government levies viz. Sales tax, excise duty, custom duty, etc.

3.3 Warranty:

- **The Selected bidder shall provide warranty for all the equipment, which will be delivered & installed in sites. The period of warranty will be 2 (two) years from the date of successful commissioning of the new Fire Extinguishers.**
- During the warranty period the selected bidder should maintain the acceptance criteria and shall be responsible for all costs relating to service, maintenance (preventive and corrective), technical support and transport charges from and to the sites in connection with the maintenance of the solution or any components/ parts there under, which, under normal and proper use and maintenance thereof, proves defective in design, material or workmanship or fails to conform to the specifications, as specified. The selected bidder should inform the Bank about the end of life of the product proposed.

3.4 Liquidated Damage:

Any delay in commissioning of the fire safety equipment's beyond the mentioned time, Bank will charge penalty at 1% of the order value for one day, subject to a maximum of 10%. The Bank may at its discretion also waive or reduce the penalty if the reasons for delay are considered to be justified.

3.5 Force Majeure:

Force Majeure is herein defined as any cause, which is beyond the control of the selected bidder or the Bank as the case may be which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affect the performance, such as:

- Natural phenomenon, including but not limited to floods, droughts, earthquakes, epidemics, Situations, including but not limited to war, declared or undeclared, priorities, quarantines, embargoes.
- Terrorist attacks, Public unrest in work areas.
- Provided either party shall within ten (10) days from the occurrence of such a cause notify the other in writing of such causes. The Selected bidder or the Bank shall not be liable for delay in performing his / her obligations resulting from any Force Majeure cause as referred to and / or defined above.

3.6 Order Cancellation:

The Bank reserve its right to cancel the order in the event of one or more of the following situations, that are not occasioned due to reasons solely and directly attributable to the Bank alone:

- Delay in refilling/ supply/commissioning / testing beyond the specified period.
- Serious discrepancy in the quality of service expected during the implementation, rollout and subsequent maintenance process.
- In case of cancellation of order, any payments made by the Bank to the Vendor would necessarily have to be returned to the Bank, further the Vendor would also be required to compensate the Bank for any direct loss suffered by the Bank due to the cancellation of the contract/purchase order and any additional expenditure to be incurred by the Bank to appoint any other Vendor. This is after repaying the original amount paid.
- Vendor should be liable under this section if the contract/ purchase order has been cancelled in case sum total of penalties and deliveries equal to exceed 10% of TCO.

3.7 Indemnity:

- (I) Vendor shall indemnify, protect and save the Bank and hold the Bank harmless from and against all claims, losses, costs, damages, expenses, action suits and other proceedings, (including reasonable attorney fees), relating to or resulting directly or indirectly from an act or omission of the Vendor, its employees, its agents, or employees of the consortium in the performance of the services provided by this contract.
 - (II) Breach of any of the terms of this tender or breach of any representation or warranty by the Vendor.
 - (III) Use of the deliverables and or services provided by the Vendor.
 - (IV) Infringement of any patent, trademarks, copyrights etc. or such other statutory infringements in respect of all components provided to fulfill the scope of this project. Vendor shall further indemnify the Bank against any loss or damage to the Bank premises or property, loss of life, etc., due to the acts of the Vendor's employees or representatives. The Vendor shall further indemnify the Bank against any loss or damage arising out of claims of infringement of third-party copyright, patents, or other intellectual property, and third-party claims on the Bank for malfunctioning of the equipment or software or deliverables at all points of time, provided however, the Bank notify the vendor in writing immediately on becoming aware of such claim,
 - (V) The Vendor has sole control of defense and all related settlement negotiations.
 - (VI) The Bank provides the Vendor with the assistance, information and authority reasonably necessary to perform the above, and the Bank does not make any statement or comments or representations about the claim without prior written consent of the Vendor, except under due process of law or order of the court. It is clarified that the vendor shall in no event enter into a settlement, compromise or make any statement (including failure to take appropriate steps) that may be detrimental to the Bank (and/or its customers, users and service providers) rights, interest and reputation. Vendor shall be responsible for any loss of life, etc, due to acts of Vendor's representatives, and not just arising out of gross negligence or misconduct, etc., as such liabilities pose significant risk.
- Vendor should take full responsibility for its and its employee's actions.
- The vendors should indemnify the Bank (including its employees, directors or representatives) from and against claims, losses, and liabilities arising from:
 - Non-compliance of the vendor with Laws/ Governmental Requirements
 - Non-functioning of fire extinguishers system.
 - Negligence and misconduct of the Vendor, its employees, and agents
 - Breach of any terms of tender, Representation or Warranty. Act or omission in performance of service.
 - Indemnity would be limited to court; tribunal or arbitrator awarded damages and shall exclude indirect, consequential and incidental damages. However indemnity would cover damages, loss or liabilities suffered by the Bank arising out of claims made by its customers and/or regulatory

authorities.

The vendor shall not indemnify the Bank for:

- (i)** Any loss of profits, revenue, contracts, or anticipated savings or
- (ii)** Any consequential or indirect loss or damage however caused, provided that the claims against customers, users and service providers of the Bank would be considered as a "direct" claim.

3.8 Publicity:

Any publicity by the selected bidder in which the name of the Bank is to be used should be done only with the explicit written permission of the Bank.

3.9 Privacy & Security Safeguards:

- The Selected bidder shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the selected bidder under this contract or existing at any Bank location. The selected bidder shall develop procedures and implementation plans to ensure that it resources leaving the control of the assigned user (such as being reassigned, removed for repair, replaced, or upgraded) are cleared of all Bank data and sensitive application software.
- The selected bidder shall also ensure that all subcontractors who are involved in providing such security safeguards or part of it shall not publish or disclose in any manner, without the Bank's prior written consent, the details of any security safeguards designed, developed, or implemented by the selected bidder under this contract or existing at any Bank location.

3.10 Guarantees:

Selected bidder should guarantee that all the material as deemed suitable for the delivery are licensed and legal.

3.11 Resolution of Disputes:

- The Bank and the supplier Vendor shall make every effort to resolve amicably, by direct informal negotiation between the respective project directors of the Bank and the Vendor, any disagreement or dispute arising between them under or in connection with the contract.
- If the Bank project director and Vendor project director are unable to resolve the dispute after thirty days from the commencement of such informal.
- Negotiations, they shall immediately refer the dispute to the senior authorized personnel designated by the Vendor and Bank respectively.
- If after thirty days from the commencement of such negotiations between the senior authorized personnel designated by the Vendor and Bank, the Bank and the Vendor have been unable to resolve amicably a contract dispute; either party may require that the dispute be referred for resolution through formal arbitration.
- All questions, disputes or differences arising under and out of, or in connection with the contract or carrying out of the work whether during the progress of the work or after the completion and whether before or after the determination, abandonment or breach of the contract shall be referred to arbitration by a sole Arbitrator: acceptable to both parties OR the number of arbitrators shall be three, with each side to the dispute being entitled to appoint one arbitrator. The two arbitrators appointed by the parties shall appoint a third arbitrator who shall act as the chairman of the proceedings. The award of the Arbitrator shall be final and binding on the parties. The Arbitration and Conciliation Act 1996 or any statutory modification thereof shall apply to the arbitration proceedings and the venue of the arbitration shall be Ajmer (Rajasthan).
- If a notice has to be sent to either of the parties following the signing of the contract, it has to be in writing and shall be first transmitted by facsimile transmission by postage prepaid registered post with acknowledgement due or by a reputed courier service, in the manner as elected by the Party giving such notice. All notices shall be deemed to have been validly given on **(i)** the business date immediately after the date of transmission with confirmed answer back, if transmitted by facsimile transmission, or **(ii)** the expiry of five days after posting if sent by registered post with A.D., or **(iii)** the business date of receipt, if sent by courier.
- This tender document shall be governed and construed in accordance with the laws of India. The courts of Ajmer alone and no other courts shall be entitled to entertain and try any dispute or matter relating to or arising out of this tender document. Notwithstanding the above, the Bank shall have the right to initiate appropriate proceedings before any court of appropriate jurisdiction, should it find it expedient to do so.

3.12 Exit Option and Contract Re-Negotiation:

- The Bank reserves the right to cancel the contract in the event of happening one or more of the following Conditions:

- Failure of the selected bidder to accept the contract / purchase order and furnish the Performance Guarantee within 15 days of receipt of purchase contract.
- Serious discrepancy in functionality to be provided or the performance levels agreed upon, which have an impact on the functioning of the Bank.
- Serious discrepancy in maintenance and refilling of Fire Extinguishers.
- In addition to the cancellation of purchase contract, Bank reserves the right to appropriate the damages through encashment of Bid Security/ Performance Guarantee given by the Selected Bidder.
- The Bank will reserve a right to re-negotiate the price and terms of the entire contract with the Selected Bidder at more favorable terms in case such terms are offered in the industry at that time for projects of similar and comparable size, scope and quality.
- The modalities under this right to re-negotiate /re-procure shall be finalized at the time of contract finalization.
- Notwithstanding the existence of a dispute, and/or the commencement of arbitration proceedings, the Selected Bidder will be expected to continue the services. The Bank shall have the sole and absolute discretion to decide whether proper reverse transition mechanism over a period of 6 to 12 months, has been complied with. In the event of the conflict not being resolved, the conflict will be resolved through Arbitration.

3.13 Corrupt and Fraudulent Practices:

- As per Central Vigilance Commission (CVC) directives, it is required that Bidders/ Suppliers/ Contractors observe the highest standard of ethics during the procurement and execution of such contracts in pursuance of this policy: "Corrupt Practice" means the offering, giving, receiving or soliciting of anything of values to influence the action of an official in the procurement process or in contract execution AN"
- "Fraudulent Practice" means a misrepresentation of facts in order to influence a procurement process or the execution of contract to the detriment of the Bank and includes collusive practice among bidders (prior to or after bid submission) designed to establish bid prices at artificial non-competitive levels and to deprive the Bank of the benefits of free and open competition.
- The Bank reserves the right to reject a proposal for award if it determines that the bidder recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question.
- The Bank reserves the right to declare a firm ineligible, either indefinitely or for a stated period of time, to be awarded a contract if at any time it determines that the firm has engaged in corrupt or fraudulent practices in competing for or in executing the contract.

3.14 Termination:

- The Bank shall be entitled to terminate the agreement with the selected bidder at any time by giving thirty (30) days prior written notice to the selected bidder.
- **The Bank shall be entitled to terminate the agreement at any time by giving notice if:**
 - The selected bidder breaches its obligations under the scope document or the subsequent agreement and if the breach is not cured within 30 days from the date of notice.
 - The selected bidder: has a winding up order made against it; or
 - Has a receiver appointed over all or substantial assets; or
 - Is or becomes unable to pay its debts as they become due; or
 - Enters into any arrangement or composition with or for the benefit of its creditors; or
 - Passes a resolution for its voluntary winding up or dissolution or if it is dissolved. The Selected bidder shall have right to terminate only in the event of winding up of the Bank.
 - In the event of termination of the Contract due to any cause whatsoever, [whether consequent to the stipulated term of the Contract or otherwise], UCO BANK shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the selected Vendor shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution/continued execution of the scope of the Contract.
 - Bank shall have the right to initiate appropriate proceedings before any court of appropriate jurisdiction, should it find it expedient to do so.

3.15 Effect of termination:

- The Selected bidder agrees that it shall not be relieved of its obligations under the reverse transition

- mechanism notwithstanding the termination of the assignment.
- Reverse Transition mechanism would typically include service and tasks that are required to be performed / rendered by the selected bidder to the Bank or its designee to ensure smooth handover and transitioning of Bank's deliverables and maintenance.
 - Same terms (including payment terms) which were applicable during the term of the contract/ purchase order should be applicable for reverse transition services.
 - The Selected bidder agrees that after completion of the Term or upon earlier termination of the assignment the selected bidder shall, if required by the Bank, continue to provide maintenance services to the Bank at no less favorable terms than those contained in this scope document. In case the bank wants to continue with the selected bidder's services after the completion of this contract/ purchase order then the selected bidder shall offer the same or better terms to the bank. Unless mutually agreed, the rates shall remain firm.
 - The Bank shall make such prorated payment for services rendered by the selected bidder and accepted by the Bank at the sole discretion of the Bank. In the event of clause of termination, provided that the selected bidder is in compliance with its obligations till such date. However, no payment for "costs incurred, or irrevocably committed to, up to the effective date of such termination" will be applicable to Selected Bidder. There shall be no termination compensation payable to the selected bidder.
 - Termination shall not absolve the liability of the Bank to make payments of undisputed amounts to the selected bidder for services rendered till the effective date of termination. Termination shall be without prejudice to any other rights or remedies a party may be entitled to hereunder or at law and shall not affect any accrued rights or liabilities or either party nor the coming into force or continuation in force of any provision Selected Bidder hereof which is expressly intended to come into force or continue in force on or after such termination.

3.16 Arbitration:

- All dispute or differences whatsoever arising between the selected bidder and the Bank out of or in relation to the construction, meaning and operation, with the selected bidder, or breach thereof shall be settled amicably. If, however, the parties are not able to resolve any dispute or difference aforementioned amicably, the same shall be settled by arbitration in accordance with the Rules of Arbitration of the Indian Council of Arbitration and the award made in pursuance thereof shall be binding on the parties. The Arbitrator / Arbitrators shall give a reasoned award.
- Work under the Contract shall be continued by the Selected bidder during the arbitration proceedings unless otherwise directed in writing by the Bank unless the matter is such that the work cannot possibly be continued until the decision of the arbitrator or of the umpire, as the case may be, is obtained and save as those which are otherwise explicitly provided in the Contract, no payment due to payable by the Bank, to the selected bidder shall be withheld on account of the ongoing arbitration proceedings, if any unless it is the subject matter or one of the subject matters thereof. The venue of the arbitration shall be at Ajmer, INDIA.

3.17 Applicable law & Jurisdiction of court:

The contract with the selected bidder shall be governed in accordance with the Laws of India for the time being enforced and will be subject to the exclusive jurisdiction of Courts at Ajmer (with the exclusion of all other Courts).

3.18 Non-Assignment Clause:

The selected L-1 bidder/ vendor will be responsible to execute the work and will not outsource the work or will not engage / assign any other vendor/ contractor/supplier to execute the required work.

3.19 Preference to Make in India:

The policy of the Govt. of India to encourage "Make in India" and promote manufacturing and production of goods and services in India, "Public Procurement (**Preference to Make in India**), Order 2017 and the revised order issued vide GOI, Ministry of Commerce and Industry, Department for Promotion of Industry and Internal trade, vide Order No. P-45021/2/2017-PP (BEII) dated 04.06.2020 will be applicable for this tender subject to fulfillment of all the eligibility and technical criteria.

(Zonal Head)
UCO Bank, Zonal Office, Ajmer

Performa letter: This is to be given by all the Bidders participating in the UCO Bank for Supply, install, commissioning and Annual Maintenance (refilling, testing) of Fire Extinguishers in the Branches/ Office of Ajmer Zone. Through tender on their official Letter-heads.

Ref. No.

Dated:

**To,
Zonal Head,
UCO Bank, Zonal Office, Ajmer**

Sir,

Sub: Supply, Install and Annual Maintenance (refilling, testing) of ABC, CO2, DCP, Modular, Water CO2 type Fire extinguishers in the Branches/ Offices under UCO Bank, Zonal Office, Ajmer.

Further to our proposal dated:....., in response to the Request for Proposal (Bank's Tender Ref. No.hereinafter referred to as "**Tender**") issued by UCO Bank, we hereby covenant, warrant and confirm as follows:

The copies of the proposal submitted by us in response to the tender and the related addendums and other documents including the changes made to the original tender documents issued by the Bank, conform to and are identical with the hard-copies of aforesaid proposal required to be submitted by us, in all respects.

The price quote in the commercial template in Annexure- 'D' valid for a period of 5 years from the date of TENDER response process closes.

Yours faithfully,

Authorized Signatory

Designation:

Bidder's Firm/Corporate

TECHNICAL SPECIFICATIONS:

The Fire Extinguishers should be BIS & ISI marked preferably **Safe Pro / Kanex / Safex** or equivalent brand to protect banks interest. Since Fire Extinguishers of these brands are reliable and time tested and performance also very good and peer banks have purchased these brands.

A) ABC Type Fire Extinguisher with MAP-90 and BIS & ISI certified (2 Kg, 4 Kg, 6 Kg Capacity) -YES/ NO

B) CO2 Type Fire Extinguisher with BIS and ISI certified (2 Kg. & 6.5 kg Capacity) - YES/ NO

C) Modular Type Fire Extinguisher (ABC/ CLEAN AGENT) MAP 90 with BIS and ISI certified (5 Kg capacity) - YES/ NO

D) Water CO2 Type Fire Extinguisher with BIS and ISI certified (9 litre)- YES/ NO

E) DCP Type Fire Extinguisher with MAP-90 and BIS & ISI certified (2 Kg, 4 Kg, 6 Kg Capacity) -YES/ NO

Annexure-B1

Eligibility Criteria

The eligibility criteria to participate in bidding process are mentioned below. Only those bidders, who satisfy all the eligibility criteria as mentioned herein below, may respond. Document in support of all eligibility criteria are required to be submitted along with the Technical Bid.

SN	Pre-Qualifying Criterion	Documents to be submitted	YES/ NO
1	The bidder should be registered as a Firm/company in India as per Company Act 2013. and Status of the Company (whether Proprietary / Private Ltd./Public Limited/ Co-operative Society/Public Sector/ Autonomous body / Govt. Department):	Copy of the Certificate of Incorporation issued by Registrar of Companies and full address of the registered office	
2	The bidder should have had an annual turnover of more than Rs. 10 lakhs during each of the last three financial years as evidenced by the audited accounts of the company / Division.	Copy of the audited Balance Sheets for the preceding three years (i.e. 2021-22, 2022-23 and 2023-24).	
3	The bidder should have made operating profit in any one of the last three financial years (i.e. 2021-22, 2022-23 and 2023-24).	Copy of the audited Balance Sheets for the preceding three years (i.e. 2021-22, 2022-23 and 2023-24)	
4	The bidder should Supplied, Installed and maintained Fire Extinguishers in three Government organizations in India, out of which one should be Private Sector Bank (located in Rajasthan) in last 3 years ending on 31/12/2024.	Copy of client Certification for successful completion and commissioning with name and contact details of signatory should be attached.	
5	The bidder should not have been blacklisted/ debarred for corrupt and fraudulent practices by Govt. organizations.	Self-declaration on the letter head.	
6	The Bidder should have office or service centre in & around Ajmer for providing after sales service.	Address of Office, Copy of Trade license/GST No/PAN no. issued for this Office etc. should be enclosed	

CHECK LIST FOR TENDER

Supply, install, Testing, Commissioning and servicing, refilling of Fire Extinguishers:

Sl. No.	Particulars	Compliance Status (Yes / No)
1.	Are Technical & Eligibility bid submitted in a Sealed envelopes:	
2	Is the Technical bid made in conformity with as per prescribed Annexures:	
3	Is EMD & Tender document fee submitted in the form of D.D:	
4	Whether Indemnity Bond as per (Annexure-E) on non-judicial stamp paper of appropriate value submitted:	
5	Are document in support of all eligibility Criteria submitted:	
6	Are your materials complied with Scope of work:	
7	Whether all the Fire Extinguishers have BIS & ISI marked:	
8	Whether required Annexures are submitted:	

**PROFORMA FOR PERFORMANCE BANK GUARANTEE
(To be stamped in accordance with the stamp act)**

- In consideration of UCO BANK, a body corporate constituted under the Banking Companies (Acquisition & Transfer of Undertaking) Act, 1970, having its Head Office at- 10 BIPLABI TRILOKYA MAHARAJ SARANI (BRABOURNE ROAD), Kolkata-700001 having its Office at -UCO Bank, Zonal Office, Plot no. C-113 & 114, B.K. Kaul Nagar, Ajmer -305001 (Rajasthan)

(hereinafter called "Purchaser") having agreed to exempt M/s **(Name of the Selected bidder Company)** a Company/firm incorporated under the Companies Act, 1956 having its registered office at **(Address of the Selected bidder company)** (hereinafter called "SELECTED BIDDER") from the demand, under the terms and conditions of Purchaser's Letter of Intent bearing no.dated issued to the Vendor (hereinafter called "Purchase Order") in pursuance of Request For Proposal no. ----- as modified, of security deposit for the due fulfillment by the VENDOR of the Terms and conditions contained in the Purchase Order, on production of a Bank Guarantee for Rs.... (Rupees.... only).

We,..... [Indicate the name of the Bank ISSUING THE BANK GUARANTEE] (hereinafter referred to as "Bank") at the request of [VENDOR] do hereby undertake to pay to Purchaser an amount not exceeding Rs.....against any loss or damage caused to or suffered or would be caused to or suffered by Purchaser by reason of any breach by the said VENDOR of any of the terms or conditions contained in the said Agreement.

We[indicate the name of the bank ISSUING THE BANK GUARANTEE] do hereby undertake to pay the amounts due and payable under this guarantee without any demur, merely on a demand from Purchaser stating that the amount claimed is due by way of loss or damage caused to or breach by the said VENDOR of any of the terms or conditions contained in the said Agreement or by reason of the VENDOR'S failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.

We undertake to pay to Purchaser any money so demanded notwithstanding any dispute or disputes raised by the VENDOR in any suit or proceeding pending before any court or Tribunal relating thereto our liability under this present being absolute and unequivocal. The payment as made by us under this bond shall be a valid discharge of our liability for payment there under and the VENDOR for payment there under and the VENDOR shall have no claim against us for making such payment.

We, [indicate the name of the bank ISSUING THE GUARANTEE] further agree that the guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall continue to be enforceable till all the dues of BANK under or by virtue of the said have been fully paid and its claims satisfied or discharged or till Purchaser certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said VENDOR and accordingly discharged this guarantee. Unless a demand or claim under this guarantee is made on us in writing. Or before (Expiry of claim period), we shall be discharged from all liabilities under this guarantee thereafter.

We [Indicate the name of bank ISSUING THE GUARANTEE] further agree with Purchaser that Purchaser shall have the fullest liberty without our consent and without affecting in any manner our obligations hereunder to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said VENDOR from time or to postpone for any time, or from time to time any of the powers exercisable by UCO BANK against the said VENDOR and to forebear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any variation, or extension being granted to the said VENDOR or for any forbearance, act or omission on the part of UCO BANK of any indulgence by UCO Bank to the said VENDOR or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

This guarantee will not be discharged due to the change in the constitution of the Bank or the VENDOR.

We, [Indicate the name of Bank ISSUING THE GUARANTEE] lastly undertake not to revoke this guarantee during its currency except with the previous consent of Purchaser in writing. Notwithstanding anything contained herein:

- 1) Our liability under this Bank Guarantee shall not exceed Rs.... (Rupees.....) only.
- 2) This Bank Guarantee shall be valid up toand
- 3) We are liable to pay the guaranteed amount or any part thereof under this Bank Guarantee only and

only if you serve upon us a written claim or demand on or before (date of expiry of Guarantee including claim period).

4) Dated the day of for [Indicate the name of Bank]

NOTE:

Selected vendor should ensure that the seal and CODE No. of the signatory is put by the bankers, before submission of the Bank Guarantee.

Bank Guarantee issued by Banks located in India shall be on a Non- Judicial Stamp Paper of requisite value as applicable to the place of execution.

Commercial/ Price Bid

Service & refilling of Fire Extinguishers installed in our Branches/ ATMs/Offices etc: Part-1

S.N.	Type of Fire Extinguishers	Unit cost*
1	Servicing & Refilling of Water-CO2, 9 litre Fire Extinguishers	
3	Servicing & Refilling of CO2, 6.5 Kg. Fire Extinguishers	
4	Servicing & Refilling of Co2, 2 Kg. Fire Extinguishers	
5	Servicing& Refilling of ABC/DCP stored pressure type 6 Kg.	
6	Servicing & Refilling of ABC/DCP stored pressure type 4 Kg.	
7	Servicing & Refilling of ABC/DCP stored pressure type 2 Kg.	
8	Servicing & Refilling of ABC stored pressure type 5 Kg.	
9	Servicing & Refilling of Modular type F.E ABC/DCP- 5 Kg.	
10	Servicing & Refilling of Modular type F.E. CLEAN AGAENT- 5 Kg.	
11	Servicing & Refilling of ABC/DCP stored pressure type 5 Kg.	
12	Annual Maintenance charge per Branch (02 mandatorily preventive maintenance visit in a year)	
GRAND TOTAL PART- 1 = Rs		(excluding GST)

Supply Install, Testing & Commissioning (SITC) of new Spare parts rates: - Part- 2

S. N.	Components	Unit cost*
1	S.I.T.C. Nozzle for water CO2, 9 Litre	
2	S.I.T.C. Hose with coupling & nozzle for water Co2	
3	S.I.T.C. CO2 HOSE PIPE FOR 2 KG/4.5 KG/6.5 KG	
4	S.I.T.C. ABC/DCP HOSE PIPE FOR 2 KG/4.5 KG/6.5 KG	
5	S.I.T.C. ABC/DCP VALVE FOR 2 KG/4.5 KG/6.5 KG	
6	S.I.T.C. SPRINKLER FOR MODULAR FIRE EXTINGUISHER	
7	S.I.T.C. Handle & Bracket for all types CO2 fire extinguisher	
8	S.I.T.C. Handle & Bracket for all types ABC/DCP fire extinguisher	
9	S.I.T.C. Co2 Valve	
10	S.I.T.C. Pressure Gauge for all types ABC/ DCP	
11	S.I.T.C. On-off wheel of Co2	
12	S.I.T.C. Wall mount	
GRAND TOTAL PART- 2 = Rs.		(excluding GST)

Supply, Install, Testing & Commissioning (SITC) of new Fire Extinguishers: - Part- 3

S.N.	Type of Fire Extinguishers	Unit cost*
1	S.I.T.C. of Water CO2 9 litre with wall mount/ bracket	
2	S.I.T.C. of Co2 - 2 Kg. with wall mount / bracket	
3	S.I.T.C. of Co2 - 6.5 Kg. with wall mount / bracket	
4	S.I.T.C. of ABC Powder stored pressure MAP 90, 2 Kg. with wall mount / bracket	
5	S.I.T.C. of ABC Powder stored pressure MAP 90, 4 Kg. with wall mount / bracket	
6	S.I.T.C. of ABC Powder stored pressure MAP 90, 6 Kg. with wall mount / bracket	
7	S.I.T.C. of Modular type F.E 05 Kg. filled with clean agent with sprinkler head up to 68 degree temp. & wall mount/ bracket	
8	S.I.T.C. of Modular type F.E ABC MAP 90, 05 Kg. filled with powder stored pressure with sprinkler head up to 68 degree temp. & wall mount/ bracket	
GRAND TOTAL PART- 3 = Rs.		(excluding GST)

Buyback of old Fire Extinguishers (Part -4):

S.N.	Type of Fire Extinguishers	Unit cost*
1	Water CO2, 9 litre with wall mount/ bracket	
2	Co2 - 2 Kg. with wall mount bracket	
4	Co2 - 6.5 Kg. with wall mount bracket/ Trolley	
6	ABC Powder stored pressure 2 Kg. with wall mount / bracket	
7	ABC/DCP Powder stored pressure 4 Kg. with wall mount / bracket	
8	ABC/DCP Powder stored pressure 6 Kg. with wall mount / bracket	
9	Modular type F.E. 05 Kg. filled with clean agent & wall mount/ bracket	
10	Modular type F.E. 05 Kg. filled with powder stored pressure & wall mount/ bracket	
GRAND TOTAL PART- 4 = Rs.		(excluding GST)

*Inclusive of all taxes except GST

Buy back price of old Fire Extinguishers: Part- 4 (THIS TOTAL AMOUNT WILL BE MINUS FROM THE GRAND TOTAL OF Part-1, Part-2 and Part-3)

Note: Selection of L-1 Vendor: (Addition of GRAND TOTAL of Part- 1 + Part-2 and Part-3) Minus (GRAND TOTAL OF PART- 4) = Rs. (Excluding GST).

Bidders should strictly quote in the format and for periods as mentioned above. No counter condition/ assumption in response to commercial bid will be accepted. Bank has a right to reject such bid.

Seal & Signature of authorized person

Name:

Designation:

Date:

Place:

**Letter of Undertaking & Indemnity
(To be executed on non-judicial stamp paper of requisite value)**

To,
UCO Bank,
Zonal Office, Ajmer

In consideration of UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings Act, 1970 as amended from time to time having its Head Office at- 10, Biplabi Trailokya Maharaj Sarani, Kolkata-700 001 (hereinafter Referred to as "the Bank" which expression shall include its successors and assigns) at our request and on the strength of our statements and representation contained letter dated.....agreeing to appoint us as vendor/ Contractor for supply, install, refilling, testing of Fire Extinguishers, a Company/ firm incorporated under the Companies Act, 1956/or registrar of firm and societies having its registered Office at **-(full address)** do hereby irrevocably and unconditionally agree and undertake that:

- (1) We shall, at all times hereinafter, save and keep harmless and indemnified the BANK, including its respective directors, officers, and employees and keep them indemnified from and against any claim, demand, losses, liabilities or expenses of any nature and kind whatsoever and by whomsoever made in respect of the said contract and any damage caused from and against all suits and other actions that may be instituted taken or preferred against the BANK by whomsoever and all losses, damages, costs, charges and expenses that the BANK may incur by reason of any claim made by any claimant for any reason whatsoever or by anybody claiming under them or otherwise for any losses, damages or claims arising out of all kinds of accidents, destruction, deliberate or otherwise, direct or indirect, from those arising out of violation of applicable laws, regulations, notifications guidelines and also from the environmental damages, if any, which may occur during the contract period.
- (2) We shall, during the contract period, ensure that all the permissions, authorizations, consents are obtained from the local and/or municipal and/or governmental authorities, as may be required under the applicable laws, regulations, guidelines, notifications, orders framed or issued by any appropriate authorities.
- (3) Our obligations herein are independent, irrevocable, absolute and unconditional in each case irrespective of the value, genuineness, validity, regularity or enforceability of the aforesaid Agreement or the insolvency, bankruptcy, reorganization, dissolution, liquidation or change in ownership of the BANK or Indemnifier or any other circumstance whatsoever which might otherwise constitute a discharge or defense of an indemnified.
- (4) In case we fail to pay the losses, damages and expenses as claimed and demanded by the Bank, Bank shall be entitled to recover the amount by invoking security deposit.
- (5) This Letter of Undertaking & Indemnity shall survive the Agreement entered into between the Bank and us.

Dated..... this.....day of 2025

.....
(Signature of the Authorized Signatory along with the seal of the Company)

.....
(Signature of the Authorized Signatory of Bank)

Agreement

THIS AGREEMENT made at Ajmer on the day ofmonth...../2025

BETWEEN UCO Bank, a body corporate, constituted under the Banking Companies (Acquisition & Transfer of Undertakings) Act, 1970 as amended from time to time having its Head Office at No.10, BTM Sarani, Kolkata-700001, represented by the Authorized Signatory of its UCO Bank Zonal Office, Ajmer (hereinafter referred to as "UCO Bank/ Bank" which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the FIRST PART

AND

"M/s., a Company/firm incorporated under the Companies/firm and societies Act having its registered office at.....India, represented by its Authorised Signatory, Mr....., (Designation) (hereinafter referred to as the "VENDOR", which expression shall unless excluded by or repugnant to the subject or context be deemed to mean and include its assigns and successors) of the SECOND PART".

WHEREAS

The Bank is desirous of executing Contract for.....at UCO Bank Zonal Office at- Jaika Motors Building (3rd Floor), Commercial Road, Civil Lines, Ajmer - 305001 (Rajasthan).

AND WHEREAS the said work as mentioned in the work order have been accepted and signed by and on behalf of the Vendor.

AND WHEREAS the vendor has agreed to execute upon and subject to condition set forth herein and work order, General conditions of contract, special condition of contract, including all other conditions as mentioned, in the work order, specifications and all correspondence exchanged by or between the parties from the submission of tender till the award of work, both letter inclusive,(all of which are collectively hereinafter referred to as " the said conditions") the work described in the said specification and included in the tender at the rates therein set for in UCO Bank Work Order No..... dated.....2025 and amounting to the sum of Rs.....(Rupees only) inclusive of all Taxes.

NOW IT IS HEREBY AGREED AS FOLLOWS:

The following documents attached hereto shall be deemed to form an integral part of this Agreement:

- (a) R.F.P. (Request For Proposal) no.....
(b) Work order ref. no.

GENERAL TERMS AND CONDITIONS:

Scope of work: Supply, install, testing, Commissioning servicing and refilling of Fire Extinguishers installed in the UCO Bank Branches/Offices under Zonal Office Ajmer. Supply order for the same will be issued by UCO Bank, Zonal Office, Ajmer and on successful installation/delivery; necessary bills thereof will be settled by Zonal Office/ respective Branches/Chest/ Offices of Bank, as per the location of delivery of the products.

Award of Contract:

Supply order will be awarded to L-1 vendor(s) thus selected will be product wise i.e. price quoted for individual items and not cumulative of all the items.

M/s..... shall be responsible for arranging and obtaining at his own cost, the necessary work permits, tax forms / clearance of Central / State Government, passports, visas, police permits in connection with the execution of the order. Expenses for customs duty related to machines, other effects of any personnel employed or engaged by him / it for work, either from India or from any other country shall be the responsibility of the vendor.

Duration of the Empanelment:

The empanelment period for supply, installation and Annual maintenance of Fire extinguishers will be

valid for a period of 03 three) years effective from 2025 unless terminated earlier by the Bank for its own convenience by giving **30** days notice in writing to the Vendor without assigning any reason(s) and without any cost(s) or compensation therefore. However, after the expiry of the initial term of 03 (three) years, Bank reserves the right to extend /renew the empanelment for such period and on such terms as would be mutually agreed between the parties.

In case the performances of the Vendor are not found in consonance with the terms of this Agreement and if not rectified by Vendor, Bank may terminate the Agreement at its sole discretion by giving **30** days' notice in writing without assigning any reason(s) and without any cost(s) or compensation therefore and also without prejudice to its right(s) and contention(s) available under the Agreement and any other law(s) for the time being in force.

Supply Order & Terms of Payment (Bank will not pay any advance):- Supply order to be given by Zonal Office, to the selected vendor(s) in the Price Bid. Branches will disburse 100% payment to the vendor upon successful supply, install, testing & Commissioning, furnishing of bills, invoices, receipts for all materials supplied duly certified by Branches, to prove that the material purchased are as mentioned in the specification in compliance to the terms of contract and/or Purchase Order and statutory deductions as per Rule.

Vendor has to ensure and deliver the material and its installation within two weeks from the date of acceptance of work order. Bank will be free to terminate the contract without further notice and without any cost/compensation therefore and the Performance Bank Guarantee submitted by defaulting Vendor will be invoked and amount will be forfeited without prejudice to Bank's rights and contentions available under contract and the laws for the time being in force.

Modification of Work/Purchase Order:

The Bank reserves the right to modify(i.e. addition/reduction) the Purchase order/Work Order as per its requirement and the payment for such addition/reduction would be determined on pro rata basis or on mutual consent of the parties.

Performance Bank Guarantee:

Vendor shall be liable to furnish a Performance Bank Guarantee of 10% of the total project cost, as per enclosed format in Annexure-C, issued by any scheduled commercial Bank other than UCO Bank valid for 39 months(validity period + claim period) either before or at the time of execution of this Agreement. If the contract is extended/ renewed after the completion of initial term, PBG shall be extended or renewed by the Vendor.

The Performance Bank Guarantee shall act as a security deposit and either in case the Vendor is unable to perform/deliver within the stipulated time or supply, installation and annual maintenance of Fire Extinguishers is delayed inordinately beyond the acceptable levels, the Bank reserves the right to forfeit the same.

Further, the Bank reserves the right to invoke the Performance Bank Guarantee in case the vendor is not able to fulfill any or all conditions specified in this Agreement or Purchase Order or is unable to complete supply, installation & annual maintenance work within the stipulated time. This is independent of the LD on Delivery and installation.

Any defect in the work, arising out during the period of one year from the date of installation and not attended by the Vendor within two days from the date of reporting the defect, will be rectified by the Bank through some other agency and the cost thereof will be recovered from the Company from the amount payable to Vendor by the Bank and/or by invoking the Performance Bank Guarantee, without prejudice to Bank's rights and contentions.

Test for Performance:- Vendor gives its consent for the Bank to test one out of every 50 fire extinguishers supplied to the Bank by the company and to replace the F.E. to be tested with a new F.E. of the same class prior to the test free of cost of whatsoever nature.

- (a) Vendor will bear the cost of transporting the F.E to be tested and bear the cost of testing charges.
- (b) In case any of the newly-supplied F.E. does not work in the event of fire incident. The complete supply order will be returned to the vendor with 100% reimbursement to the Bank.
- (c) **Buy Back of old Fire Extinguishers:-** The vendor(s) should agree to buyback the old Fire Extinguishers held by the Bank on "as is where is basis", as and when desired by the Bank at a rate mutually agreed to between both the parties.

GST Clauses:-

- (a) Payments would be subject to withholding tax as per Income Tax Act, 1961, wherever applicable.
- (b) Prices or fees quoted in the purchase order shall be inclusive of all statutory levies, taxes, as made applicable by Competent Authorities unless otherwise provided. Any future levy or increase in applicable taxes shall be to the account of the supplier / service provider.
- (c) From the date of enactment of Goods and Services Tax Act, GST¹ as applicable, only would be payable by the UCO Bank.

General Terms & Conditions of GST regulation:

- (i) Supplier/service provider to confirm that the GST amount charged in invoice is declared in its returns and payment of taxes is also made.
- (j) The Supplier/ Service Provider agrees to comply with all applicable GST laws, including GST acts, rules, regulations, procedures, circulars & instructions there under applicable in India from time to time and to ensure that such compliance is done within the time prescribed under such laws. Supplier/Service Provider should ensure accurate transaction details, as required by GST laws, are timely uploaded in GSTN. In case there is any mismatch between the details so uploaded in GSTN by Supplier/ Service Provider and details available with UCO Bank, then payments to Supplier/ Service Provider to the extent of GST relating to the invoices/s under mismatch may be retained from due payments till such time the accurate tax amount is finally reflected in the GSTN to UCO Bank's Account and is finally available to UCO Bank in terms of GST laws and that the credit of GST so taken by UCO Bank is not required to be reversed at a later date along with applicable interest.
- (iii) UCO Bank has the right to recover monetary loss including interest and penalty suffered by it due to any non-compliance of tax laws by the supplier/service provider. Any loss of input tax credit to UCO Bank for the fault of supplier shall be recovered by UCO Bank by way of adjustment in the consideration payable.
- (iv) Supplementary invoices/debit note/credit note for price revisions to enable UCO Bank to claim tax benefit on the same shall be issued by you for a particular year before September of the succeeding financial year.
- (v) The purchase order/ work order shall be void, if at any point of time you are found to be a black listed dealer as per GSTN rating system and further no payment shall be entertained.
- (vi) **Compliance of laws:** The Vendor undertakes to comply with all Laws/Rules/Regulations/Bye Laws/Notifications etc. for the time being in force.

Change in law clause:

Any reduction in the contract price resulting from introduction of any new law, towards leviable taxes, including eligible credits, in respect of goods and services to be supplied under the Contract, then the Parties agree to a downward adjustment to the contract price to reflect the financial impact of such "Change in law" and the financial benefit thereof shall be given to the Bank.

INDEMNIFICATION:

- The Vendor agrees to indemnify and keep indemnified the Bank against all losses, damages, costs, charges and expenses incurred or suffered by the Bank due to or on account of any claim for infringement of intellectual property rights.
- The Vendor agrees to indemnify and keep indemnified the Bank against all losses, damages, costs, charges and expenses incurred or suffered by the Bank due to/on account of any breach of the terms and conditions contained in the Agreement.
- The Vendor agrees to indemnify and keep indemnified Bank at all times against all claims, demands, actions, costs, expenses (including legal expenses), loss of reputation and suits which may arise or be brought against the Bank, by third parties on account of negligence or failure to fulfil obligations by the Vendor or its employees/personnel.
- All indemnities shall survive notwithstanding expiry or termination of Agreement and the Vendor shall continue to be liable under the indemnities.
- Vendor is required to furnish a separate **Letter of Indemnity** (as per Annexure-II on Non-judicial Stamp Paper of appropriate value) in Bank's favour in this respect before or at the time of execution of the Agreement **LIQUIDATED DAMAGES:** In case the vendor fails to deliver the material and its installation within one month from the date of acceptance of the work order, by fault of the vendors i.e. M/s....., failing which liquidated damages for equipment not supplied will be levied at the rate of 1% of the cost of equipment for each completed week of delay or part thereof, subject to a ceiling of 10% (Ten percent) of the price of each equipment, accrual of which entitles us

to rescind the contract.

FORCE MAJEURE: If at any time during the currency of the contract the performance in whole or in part by vendor or any obligations under the contract shall be prevented or delayed by reasons of any war, hostilities, acts of God, public enemy, civil commotion, sabotage, fires, floods, explosions, epidemics, etc. then provided notice of the happening of any such events is given by either party to the other within 15 days from the date of occurrence thereof, neither party shall by reasons of such event be entitled to terminate the contract, nor shall either party have any claim for damages against the other in respect of such non performance or delay in performance. The whole or any part of the party's obligation under the contract shall be resumed as soon as practicable after such event has come to an end or ceased to exist. If force majeure event continues beyond the period of three (3) months the parties shall hold consultation to resolve the problem satisfactorily.

CANCELLATION/TERMINATION:

- Bank reserves its right to cancel the work/purchase order and/ or terminate this Agreement by giving **30 days'** prior notice in writing to the Vendor without prejudice to its rights and contentions available under this Agreement or under the Law (s) for the time being in force in the following circumstances: -
- The vendor commits a breach of any of the terms and conditions of the contract.
- The vendor violates any Laws, Rules, Regulations, Bye-Laws, Guidelines, and Notifications etc.
- The Vendor goes into liquidation, voluntarily or otherwise.
- An attachment is levied or continues to be levied for a period of seven days upon effects of the contract.
- If the vendor fails to complete the assignment as per the time lines prescribed in the Purchase order/ Agreement and/or within the extension, if any allowed.
- If deductions of account of liquidated damages exceeds more than 10% of the total contract price.
- In case the vendor fails to deliver the quantity as stipulated in the delivery schedule, Bank reserves the right to procure the same or similar product from alternate sources at the risk, cost and responsibility of the vendor.
- After award of the contract, if the vendor does not perform satisfactorily or delays execution of the contract, Bank reserves the right to get the balance contract executed by another party of its choice by giving **30 day's** notice for the same. In this event, the vendor is bound to make good the additional expenditure, which bank may have to incur in executing the balance contract. This clause is applicable, if for any reason, the contract is cancelled.

- Bank reserves the right to recover any dues payable by the vendor from any amount outstanding to the credit of the vendor, including the pending bills and/or invoking the performance bank guarantee under this contract. Notwithstanding anything contained hereinbefore, Bank shall have the right to terminate the contract at any time at its own convenience by serving a prior written notice of 30 days to the vendor without assigning any reason and without cost or compensation there for.

18) CONSEQUENCES OF TERMINATION:

(1) In the event of termination of the Agreement due to any reason, whatsoever, [whether consequent to the expiry of stipulated term of the Contract or otherwise], UCO BANK shall be entitled to impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the Vendor shall be obliged to comply with and take all steps to minimize loss resulting from the termination/breach, and further allow the next successor Vendor to take over the obligations of the erstwhile Vendor in relation to the execution/continued execution of the scope of the Contract.

(2) In the event that the termination of the Agreement is due to the expiry of the term of the Contract and the Agreement is not further extended by UCO BANK, the Vendor herein shall be obliged to provide all such assistance to the next successor Bidder or any other person as may be required and as UCO BANK may specify including training, where the successor(s) is a representative/personnel of UCO BANK to enable the successor to adequately provide the Service(s) hereunder, even where such assistance is required to be rendered for a reasonable period that may extend beyond the term/earlier termination hereof.

(3) Nothing herein shall restrict the right of UCO BANK to invoke the Performance Bank Guarantee and other guarantees, securities furnished and pursue such other rights and/or remedies that may be available to UCO BANK under law or otherwise.

(4) The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the Contract that are expressly or by implication intended to come into or continue in force on or after such termination.

Others Terms-

a) Nothing contained in this Agreement shall be construed as establishing or creating between the

- Parties, a relationship of master and servant or Principal and agent.
- b) The Vender shall notify to Bank of any material change in their status, in particular, where such change would impact on performance of obligations under this Agreement.
- c) The Vender shall be jointly and severally liable to and responsible for all obligations for performance of works including that of its Associates under the Agreement.

Dispute resolution mechanism:

The Vendor and the Bank shall Endeavour their best to amicably settle all disputes arising out of or in connection with the Contract in the following manner:

- (A) The Party raising a dispute shall address to the other Party a notice requesting an amicable settlement of the dispute within seven (7) days of receipt of the notice.
- (B) The matter will be referred for negotiation between authorized representative of UCO BANK and the Authorized Official of the Vendor. The matter shall then be resolved between them and the agreed course of action documented within a further period of 15 days.
- (C) In case any dispute between the Parties is not settled by negotiation in the manner as mentioned above, the same may be resolved exclusively by arbitration and such dispute may be submitted by either party for arbitration within 15 days of the failure of negotiations. Each Party to the dispute shall appoint one arbitrator of their own choice and the two appointed arbitrators shall appoint the third arbitrator who will act as the presiding arbitrator. Arbitration shall be held in Ajmer and conducted in English as per provisions of Arbitration and Conciliation Act, 1996 or any statutory modification or re- enactment thereof.
- (D) The "Arbitration Notice" should accurately set out the disputes between the parties, the intention of the aggrieved party to refer such disputes to arbitration as provided herein, the name of the person it seeks to appoint as an arbitrator with a request to the other party to appoint its arbitrator within 45 days from receipt of the notice. All notices by one party to the other in connection with the arbitration shall be in writing and be made as provided in this tender document.
- (E) The Vendor shall not be entitled to suspend the Service/s or the completion of the job, pending resolution of any dispute between the Parties, rather shall continue to render the Service/s in accordance with the provisions of the SLA notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.

Governing Laws & Jurisdiction of the court:

- (1) This Agreement shall be governed by the Law(s) of India for the time being in force and the Rules made there under from time to time and all the dispute(s) or difference(s) arising out of or in connection with the contract shall be subject to the exclusive jurisdiction of the courts of Ajmer.
- (2) Non-Disclosure: The Vendor must undertake that they shall hold in trust any information received by them, under the Contract/ Agreement, and the strictest of confidence shall be maintained in respect of such information.
- (3) **Non Assignment:** Neither the subject matter of the agreement nor any right here in shall be transferred, sub-contracted, assigned or delegated by the Vendor to any third party without prior written consent of the Bank.
- (4) All other Terms & Conditions will remain same as stipulated in our R.F.P and subsequent to Corrigendum dated..... Please note that work order no.....dated..... along with your offer, the minutes of pre bid meeting held onthe article of agreement etc. would form part of the contract document.

IN WITNESS WHEREOF the Bank and the vendor have set their respective hands on the day..... and Monthyear first herein above written.

First Party:

Second Party:

Signed on behalf of the UCO Bank

Signature on behalf of the vendor

In presence of witness:

(1)Signature.....

(1) Signature.....